

FISHHAWK RIDGE ASSOCIATION, INC.

ACC & BOARD OF DIRECTORS MEETING

March 21, 2016

1. Call to Order

Bonnie Tilley-Khan, President of Fishhawk Ridge Association called the meeting to order at 8:17pm on March 21 2016, at the Fishhawk Ranch Osprey Club, 5721 Osprey Ridge Drive, Lithia, FL

2. Roll Call – Notice of Meeting – Certify Quorum

Directors Present – Bonnie Tilley-Khan, Pat Roys, Steve Parker, Nina Mayer

Directors Absent – Kyle Nardelli

GPI Staff – Mark Toussaint, CAM

Guests Present – none

The meeting has a quorum and notice of meeting was posted (mailed with second notice of annual meeting) as required by statutes.

3. Approval of Minutes – None Approved

4. **Election of Officers** – A motion was made by Steve Parker and was seconded by Pat Roys.

All present were in favor of:

- a. Bonnie Tilley-Khan serve as President
- b. Kyle Nardelli serve as Vice President
- c. Steve Parker serve as Treasurer
- d. Pay Roys serve as Secretary
- e. Nina Mayer serve at Large

5. **Board Business Matters** – A motion was made by Bonnie Tilley-Khan and was seconded by Steve Parker. All present were in favor of:

- a. The signers on the bank accounts, Bonnie Tilley –Khan and Steve Parker, remain as signers
- b. The liaison to the manager and attorney, Bonnie Tilley-Khan, remain as the liaison
- c. The current procedure for Board meeting information, hardcopies to 2 Board members and electronic copies to others, remain the same procedure.
- d. Limited authorities, having GPI a \$250 expense limit without approval remains the same. The Board petty cash account will only be funded with \$1,000 increments and require Board approval for each funding.

- e. Meetings minutes will continue to be taken and invoiced by GPI and reviewed by the Board secretary.
 - f. Posting of meeting notices will be done by the Board using existing procedures
 - g. The Board was notified of the Florida Board certification requirements.
 - h. Next Meeting of the Board will be March 22, 2017 at 6:30pm, same location.
6. **New Business** – A motion was made by Steve Parker and was seconded by Pat Roys. All present were in favor to:
- a. Approve the Board Resolution for Pool Access Key FOB and Requirements which included the Eligibility Requirements and the Registration Form (all considered version 1.0).
7. Meeting adjourned at 8:38pm

These minutes were approved on 3/22/2017
Signed [Signature] Printed Bonnie Tilley-Khur